

**E-mail/Text Communications with Gina Kramer, MA, LMFT**  
**Please read the following disclosures about communicating with**  
**Gina Kramer, MA, LMFT using email:**

- E-mail/text is a non-secure and non-confidential form of communication. Hackers and unauthorized users can also attempt to access emails through malicious software such as spyware or a virus that may be located on your computer/phone unbeknownst to you.
- Many people still feel comfortable communicating via e-mail/text because they have installed firewalls or other programs designed to detect spyware, viruses, or other dangerous software. However, there is no guarantee that such programs will always be effective.
- Sent and received e-mails/texts are stored on both Gina Kramer, MA, LMFT's and your computer/phone until deleted. Gina Kramer, MA, LMFT may or may not delete such e-mails/texts. Generally, mundane e-mails/texts will be deleted while other more substantive e-mails/texts may be kept or printed and put in your file for record keeping purposes. Any such saved e-mails/texts will be kept in a password-protected account that only Gina Kramer, MA, LMFT has access to.
- In addition, whenever you send an e-mail/text, it is stored in cyberspace and the authorities can access these e-mails/texts under various circumstances – this is due to the nature in which e-mail/text is transmitted using the internet and other services or networks. For more information on this, please contact your Internet Service Provider or e-mail/phone service.

Gina Kramer, MA, LMFT will use e-mail/text to respond to e-mails/texts that you send her. If you request that your billing statement be e-mailed to you, she will do so.

As a rule, Gina Kramer, MA, LMFT does not conduct any therapy via e-mail/text. However, she may use e-mail/text to handle certain questions or issues that pertain to therapy and related content, if they can be easily and simply handled by that means. At her discretion, she may also choose to refrain from using e-mail/text communication for therapeutic reasons.

**By signing below, I agree that I understand the disclosures listed above regarding communicating with Gina Kramer, MA, LMFT using e-mail/text. I also agree that if I send an e-mail/text to her and request a response via email/text, that I am willing to accept the above-stated risks.**

**If you do not want to correspond via e-mail, do not sign your name, instead write "Declined."**

**Print Name:** \_\_\_\_\_

**Signature:** \_

**Date**

**Witness:**

**Date:**